

## Help! How do I get into a closed class?

If an undergraduate class is closed on MySeattleU, here's what you can do next to try to get into the class or be added to its waitlist. Questions? Use the chat feature on the Arts & Sciences Advising Center website [seattleu.edu/artsci/advising](https://seattleu.edu/artsci/advising), email [ASCAdvising@seattleu.edu](mailto:ASCAdvising@seattleu.edu), or call 206-296-2840.

**NOTE: Being on the waitlist does NOT guarantee that you will get into the class. Be sure to REGISTER FOR A BACKUP CLASS in case you cannot get into the closed class.**

What type of class is it? (Search by Subject)	Recommended Action Steps
Core or UCOR	Chat with an A&S advisor at <a href="https://seattleu.edu/artsci/advising/">seattleu.edu/artsci/advising/</a>
Anthropology (ANTH)	Email the instructor of the course section and copy Charles Lawrence Dept Chair at <a href="mailto:lawrence@seattleu.edu">lawrence@</a> and Naomi Rosenberg Admin Asst <a href="mailto:rosenbe4@seattleu.edu">rosenbe4@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Any Language Course: Arabic (ARAB), Chinese (CHIN), French (FREN), Japanese (JAPAN), or Spanish (SPAN)	Email the instructor of the course section and copy Sonia Barrios Tinoco Dept Chair <a href="mailto:barrioss@seattleu.edu">barrioss@</a> and Noelle Hardman Admin Asst <a href="mailto:nhardman@seattleu.edu">nhardman@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Any Art (ART), Art History (ARTH), Design (ARTD), or Photography (PHOT) Course	If waitlist is an option, select 'add to waitlist' on MySeattleU instead of 'register' and then register for a backup. If waitlist is not an option, email the instructor of the course and copy Trung Pham Dept Chair <a href="mailto:phamtr@seattleu.edu">phamtr@</a> and Aly Bedford Program Coordinator <a href="mailto:abedford@seattleu.edu">abedford@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Arts Leadership (ARTL)	Email the instructor of the course section and copy Byron Au Yong Program Director <a href="mailto:bauyong@seattleu.edu">bauyong@</a> and Shemya Dang Program Coordinator <a href="mailto:sdang@seattleu.edu">sdang@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Asian Studies (AIST)	Email the instructor and copy Enyu Zhang Program Director <a href="mailto:zhang@seattleu.edu">zhang@</a> and Reine Mages Admin Coordinator at <a href="mailto:mages@seattleu.edu">mages@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Communication and Media (CMME)	<a href="#">Complete the CMME closed class request form linked here or contact Verna at <a href="mailto:mckinnov@seattleu.edu">mckinnov@</a> with questions.</a>
Criminal Justice (CRJS)	If waitlist is an option, select 'add to waitlist' on MySeattleU instead of 'register' and then register for a backup. If waitlist is not an option, email the Department Chair <a href="mailto:Matt.Hickman@seattleu.edu">Matt Hickman hickmann@</a> and Program Coordinator <a href="mailto:Chynah.Thomas@seattleu.edu">Chynah Thomas cthomas3@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
English (ENGL)	Email the instructor of the course section and copy Kate Koppelman Dept Chair <a href="mailto:koppelk@seattleu.edu">koppelk@</a> Shawn Bell Admin Asst at <a href="mailto:bellsh@seattleu.edu">bellsh@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Environmental Studies (EVST)	Email the instructor of the course section and copy Tanya Hayes Program Director <a href="mailto:hayest@seattleu.edu">hayest@</a> and Kimberly Gawlik Admin Asst <a href="mailto:gawlikk@seattleu.edu">gawlikk@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Film (FILM)	Email the instructor of the course section and copy Dept Chair Kirsten Thompson <a href="mailto:thompski@seattleu.edu">thompski@</a> and Shawn Bell Admin Asst <a href="mailto:bellsh@seattleu.edu">bellsh@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
History (HIST)	Email the instructor of the course section and copy Hazel Hahn Dept Chair <a href="mailto:hahn@seattleu.edu">hahn@</a> and Melissa Poquiz Admin Asst at <a href="mailto:poquizm@seattleu.edu">poquizm@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Humanities (HUMT)	Email the instructor of the course section and copy Department Chair Ben Howe at <a href="mailto:howebe@seattleu.edu">howebe@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Interdisciplinary Studies (IDLS)	Email the instructor of the course section and copy Program Director Sven Arvidson <a href="mailto:arvidson@seattleu.edu">arvidson@</a> and Program Coordinator Chynah Thomas <a href="mailto:cthomas3@seattleu.edu">cthomas3@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
International Studies (INST)	Email the instructor of the course section and copy Program Director Felipe Murtinho <a href="mailto:murtinhf@seattleu.edu">murtinhf@</a> and Reine Mages Admin Asst at <a href="mailto:mages@seattleu.edu">mages@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Kinesiology (KINE)	Email the KINE dept at <a href="mailto:kinesiology@seattleu.edu">kinesiology@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Music (MUSC)	Email the instructor of the course section and copy Dept Chair Claire Garoutte <a href="mailto:garouttc@seattleu.edu">garouttc@</a> and Program Coordinator Aly Bedford <a href="mailto:abedford@seattleu.edu">abedford@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Philosophy (PHIL)	Email the instructor of the course and copy Department Chair Jason Wirth at <a href="mailto:wirthj@seattleu.edu">wirthj@</a> and Admin Asst Kimberly Gawlik <a href="mailto:gawlikk@seattleu.edu">gawlikk@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Political Science (PLSC)	Email the instructor of the course and copy Dept Chair Onur Bakiner <a href="mailto:bakiner@seattleu.edu">bakiner@</a> and Admin Asst Melissa Poquiz <a href="mailto:poquizm@seattleu.edu">poquizm@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Psychology (PSYC)	If waitlist is an option, select 'add to waitlist' on MySeattleU instead of 'register' and then register for a backup. If waitlist is not an option, email <a href="mailto:psychology@seattleu.edu">psychology@seattleu.edu</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Public Affairs (PUBA)	Email the instructor of the course and copy Program Director Kevin Ward at <a href="mailto:wardke@seattleu.edu">wardke@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Social Work (SOCW)	Email the instructor of the course and copy Dept Chair Amelia Derr at <a href="mailto:derra@seattleu.edu">derra@</a> and Anna McCain Admin Asst <a href="mailto:mccainanna@seattleu.edu">mccainanna@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Sociology (SOCL)	Email the instructor of the course section and copy Charles Lawrence Dept Chair at <a href="mailto:lawrence@seattleu.edu">lawrence@</a> and Naomi Rosenberg Admin Asst <a href="mailto:rosenbe4@seattleu.edu">rosenbe4@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Theater (THTR)	Email the instructor of the course section and copy Dept Chair Claire Garoutte <a href="mailto:garouttc@seattleu.edu">garouttc@</a> and Program Coordinator Aly Bedford <a href="mailto:abedford@seattleu.edu">abedford@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Theology & Religious Studies (THRS)	Email the instructor of the course and copy Dept Chair Donna Teevan <a href="mailto:dteevan@seattleu.edu">dteevan@</a> and Admin Asst Heidi Speck <a href="mailto:hspeck@seattleu.edu">hspeck@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
University Honors (HONR)	Email Program Director Alli Meyer <a href="mailto:meyera@seattleu.edu">meyera@</a> and Program Coordinator Thorne Clayton-Falls <a href="mailto:claytont@seattleu.edu">claytont@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Women, Gender and Sexuality Studies (WGSS)	Email the instructor of the course and copy Program Director Nova Robinson <a href="mailto:novarobinson@seattleu.edu">novarobinson@</a> and Admin Asst Heidi Speck <a href="mailto:hspeck@seattleu.edu">hspeck@</a> . Include SU ID number and class level in the email (fr, soph, jr, sr).
Any Albers Business/Economics course: ACCT, BCOM, BLAW, BUAN, ECON, FINC, INBU, MGMT, MKTG, OPER	Refer to the Albers UG Advising Website at <a href="https://www.seattleu.edu/business/undergraduate/advising/waitlist-and-registration/">https://www.seattleu.edu/business/undergraduate/advising/waitlist-and-registration/</a> . Email <a href="mailto:albers_ug_advising@seattleu.edu">albers_ug_advising@seattleu.edu</a> with questions.
Any Nursing Course: NURS, DIUS	JR & SR NURS majors, email Robelle Camat at <a href="mailto:rcamat@seattleu.edu">rcamat@</a> and Maiya Mosteller <a href="mailto:mmosteller@seattleu.edu">mmosteller@</a> . All others, email your NURS/DIUS advisor.
Any Science & Engineering Course: BIOL, CEEGR, CHEM, CPSC, ECEGR, ENGR, MATH, MEGR, PHYS	Refer to the CSE Advising Center's website at <a href="https://seattleu.edu/scieng/advising/advising-and-support/registering-for-classes/">seattleu.edu/scieng/advising/advising-and-support/registering-for-classes/</a> . Email <a href="mailto:se-advising@seattleu.edu">se-advising@</a> with questions.