



**Academic Assembly Meeting No. 12
Monday, February 27, 2023
2:05 p.m. – 3:35 p.m.
ADAL Stuart T. Rolfe & Zoom Meeting**

MINUTES

Members Present: Carol Adams, Mark Cohan, Marc Cohen, Douglas Eriksen, Nalini Iyer, Benjamin Jones-Rice (SGSU, *ex-officio*), Paul Kurose, Shane P. Martin (Provost, *ex-officio*), Richard McGaha, Margit McGuire, Carrie Miller, Patrick Murphy, Jodi O'Brien (Associate Provost, *ex-officio*), Kyle Peet, Russell Powell, Gabby Rios (GSC, *ex-officio*), Gayle Robinson, Bryan Ruppert, Patrick Schoettmer, Frank Shih, Gregory Silverman, Phillip Thompson, Michael Trice, Glenn Yasuda and Valentina Zamora.

I. Opening Remarks

2:08 p.m. – 2:12 p.m.

- a. Meeting was called to order at 2:08 p.m. by Academic Assembly President, Frank Shih.
- b. **MOTION** Moved by Frank Shih: "Move to approve the agenda for the February 27, 2023, meeting of the AcA." Seconded. **Approved.**
- c. An employee survey will be sent to faculty and staff a few weeks from today, and will ideally be done every three years.

II. Memo on Faculty Workload Expectations

2:12 p.m. – 2:44 p.m.

Shane P. Martin, Jodi O'Brien, Frank J. Shih and Marc Cohen

Further discussion ensued regarding the Annual Performance Review (APR) Working Group's proposal for faculty workload expectations that was introduced at the February 6, 2023, meeting. Assembly members provided feedback about the weighted distributions.

MOTION Moved by Frank Shih: "I move to table the main motion introduced on February 6, 2023." Seconded. **Approved.** *11 yay, 0 nay, 2 abstention.*

III. Program Review Committee, Margit McGuire

2:44 p.m. – 2:52 p.m.

MOTION Moved by Margit McGuire: "I move to approve revisions to BA BS & Minor in Physics." Seconded. **Approved.** *Unanimously.*

MOTION Moved by Margit McGuire: "I move to approve revisions to Clinical Mental Health Counseling (CMHC), Online CMHC and School Counseling." Seconded. **Approved.** *Unanimously.*

MOTION Moved by Margit McGuire: "I move to approve changes to MBA Sports & Entertainment Management." Seconded. **Approved.** *9 yay, 0 nay, 2 abstention.*

IV. Chief Financial Officer Update, Wilson Garone

2:52 p.m. – 3:34 p.m.

Wilson Garone, Chief Financial Officer, provided updates on *Reigniting Our Strategic Directions* Goal Five, *Reposition for Growth*.

The Fiscal Year 2023 forecast was approximately \$9 million short of actual earnings. The most significant factor contributing to the shortfall was the lower than expected retention of continuing students. The university is prioritizing student success and retention and is targeting students who are most at risk of not returning. Efforts include providing supplemental dining dollars and access to staff during breaks. As enrollment numbers shift at Seattle University and across the country, the University will have to make adjustments to ensure we are repositioning for growth.

Seattle University is currently challenged with costs growing faster than revenue. The University remains committed to investing in faculty and staff compensation. Moving forward, the University will strategically invest in areas of growth that can help with the University's financial repositioning.

Meeting was adjourned at 3:34 p.m.

