



**Academic Assembly Meeting No. 18**  
**Monday, May 23, 2022**  
**2:05 p.m. – 3:35 p.m.**  
**CHDN 142 & Zoom Meeting**

**MINUTES**

**Members Present:** Carol Adams, Mimi Cheng, Mark Cohan, Marc Cohen, Yancy Dominick, Nalini Iyer, Angie Jenkins (*Ex-Officio*, SUSC), JaHun Kim, Paul Kurose, Shane P. Martin (*Ex-Officio*, Provost), Richard McGaha, Margit McGuire, Carrie Miller, Jodi O'Brien (*Ex-Officio*, Provost Office), Katie Oliveras, Russ Powell, Bryan Ruppert, Patrick Schoettmer, Frank Shih, Gregory Silverman, Heath Spencer, Kirsten Thompson and Valentina Zamora.

**Guests:** Alexandra Adame, Sonia Barrios Tinoco, Brooke Coleman, Michelle DuBois, David Green, David Lance, Natasha Martin, Jill Moffitt, Christina Roberts, Teodora Rutar Shuman, Carolyn Stenbak, Sarah Trapizona and Estella Williamson.

**I. Opening Remarks**

**2:07 p.m. – 2:12 p.m.**

- a. Meeting was called to order at 2:06 p.m. by Academic Assembly (AcA) President, Frank Shih.
- b. **MOTION** Moved by Frank Shih: "Move to approve the agenda for the May 23, 2022, meeting of the AcA." Seconded. **Approved.**
- c. **MOTION** Moved by Frank Shih: "Move to approve the meeting minutes from May 9, 2022, as revised, out of session, by AcA members." Seconded. **Approved.**

**II. Campus Climate Incident Reporting & Response Protocol**

**2:12 p.m. – 2:50 p.m.**

*Brooke Coleman, David Lance, Natasha Martin and Jill Moffitt*

The Academic Assembly welcomed members of the Campus Climate Incident Reporting and Response Protocol Working Group and Support Team to the meeting—

- a. The working group is charged with finalizing the drafting of a university-wide Campus Climate Incident Reporting and Response Protocol; developing implementation and communication plan; and sending the final protocol to the Office of Diversity and Inclusion for implementation.
- b. The Campus Climate Incident Reporting and Response Protocol aligns institutional values with practices. It upholds both the university's recognition that diversity is an integral component of inclusive academic excellence and the university's commitment to the protection of academic freedom. The protocol helps to facilitate reporting of Campus Climate Incidents; promote prompt responses and support to those impacted; and foster education, problem solving and professional development to enable a more welcoming and inclusive campus community.

- c. A Campus Climate Incident is defined as “conduct or an incident that adversely and unfairly targets an individual or group within the Seattle University community (i.e., students, faculty, or staff) on the basis of one or more of their actual or perceived identities, such as, race, color, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, or political ideology. Such conduct or incidents may contribute to creating an unsafe, negative, or unwelcoming campus climate. A Campus Climate Incident may occur whether or not there is an intent to cause negative impact, and regardless of whether incident violates law or University policy.”
- d. The protocol establishes a Campus Climate Incident Response Team. The purpose of the team is to play a triage role through reviewing and responding to reports of Campus Climate Incidents. The response team will be comprised of one representative from each of the following offices: Human Resources, Office of the Dean of Students, Office of the Provost, Office of Institutional Equity, Office of Diversity and Inclusion and Public Safety. The working group clarified that the Campus Climate Incident Response Team is not a disciplinary or investigative body and does not determine whether an incident violates University policy.
- e. The working group is engaged in broad stakeholder input and invites feedback by completing the form at the following link: <https://forms.office.com/r/ctsWKmxYkp>.

### III. Ombudsperson Hiring Updates, *Natasha Martin*

2:50 p.m. – 2:57 p.m.

Updates on hiring an Ombudsperson were presented by Natasha Martin, the Vice President for Diversity and Inclusion. Currently, the University is working with KOYA partners for this search. There will be two listening sessions with KOYA in the coming weeks. KOYA partners will consult with a hiring committee that will include AcA members (and Staff Council members). It was noted that Natasha Martin is our Interim Ombudsperson.

### IV. Provost Updates, *Shane P. Martin*

2:57 p.m. – 3:10 p.m.

Provost Martin returned from traveling abroad and provided the following updates—

- a. Seattle University has distinguished alumni throughout the Middle Eastern region. The region has opportunities for the university to expand our global education initiatives. We are currently exploring partnerships with universities in the region and working to deepen the connection with our alumni.
- b. The university continues to monitor campus and community COVID-related data. Although there has been a recent fluctuation in cases, the data indicates it is not necessary to reinstate a mask mandate. Other preventative measures remain in practice campus-wide.
- c. Since graduate programs are unique due to different enrollment requirements and behavior, it is difficult to give an update at this time. More data will be available over the summer.
- d. The proposal approved by AcA to amend the Faculty Handbook to enhance the status of term faculty is currently being discussed with President Peñalver. Provost Martin anticipates the proposal will be presented to the Board of Trustees for its review and consideration at its June meeting.
- e. The Board of Trustees will be presented with the budget for review and approval at the June meeting. The proposed budget is an important step to advance the University’s commitment to meeting market equity for faculty compensation.
- f. Please continue to check News and Updates from the Office of the Provost delivered by email.

**V. Dean's Evaluation Update, Matthew Philip**

**3:10 p.m. – 3:19 p.m.**

The Dean's Evaluation Working Group and Task Force will meet on June 1. AY23 will be the design year for building the process and it will be implemented in AY24.

**VI. Committees on Committees Updates, Katie Oliveras**

**3:19 p.m. – 3:20 p.m.**

Updates from Committees on Committees will be emailed.

**VII. AcA Business**

**3:20 p.m. – 3:32 p.m.**

If campus remains in-person for AY23, AcA meetings will likely be in-person—Zoom options may be available. AcA President, Frank Shih, stated these meetings are meant to be in-person per AcA Bylaws. The parliamentarian mentioned the Bylaws could be amended to address meeting modality. In closing, congratulations to Connie Anthony and Marc Cohen for being elected to VP for Policy and President-Elect, respectively.

*Meeting was adjourned at 3:32 p.m.*