Academic Assembly
March 1, 2010

<u>MINUTES</u>

Present: John Strait, Isiaah Crawford, McKenzie Weber, Randy Horton, Jean Tang, Valerie Lesniak, Chips Chipalkatti, David Arnesen, Katherine Raichle, Kristen Shuyler, Jennifer Sorensen, Sonora Jha, Paul Fontana, Karen Feldt, David Neel, John Weaver, Flora Wilson Bridges, Jacquelyn Miller, Jason Wirth, Chuck Lawrence.

Guests: Bob Dullea, Vice Provost and Vice President for University Planning
Dan Duffy, Chief Technology Officer
Daniel Pascoe Aguilar, Executive Director of Career Services
Helaina Sorey, Director of Professional and Organizational Development

Minutes taken by Kristen Heinemeyer

- Angel discussion, process
- New curriculum proposal: Career Courses
- Enrollment Update
- Workplace Violence Policy (HR)

1) Welcome

2) Review of Minutes

Action Item: Present Assembly members unanimously approved to adopt the minutes from February 22nd.

3) Angel Discussion
   a) Bob Dullea and Dan Duffy joined Academic Assembly to discuss and help answer questions about course management software, and the changes that SU will be facing in the future.
   b) Blackboard has announce an "end of life" for Angel in 2014. They will fully support Angel until that date. Two options in the marketplace, commercial products (Blackboard) or open source products such as Sakai (sp).
   c) What is the process and what are the roles of different members on campus? OIT can review and advise on different options. There is a need to bring in the right number of faculty voices for this process. Currently there are three bodies serving as this "voice" (Faculty Technology Committee, FTC, Technology Planning Committee, TPC, and Academic Assembly)
      i) Currently, the chair and co-chair of the FTC serve as the faculty representatives on the TPC with the idea that they will report back to ACA.
      ii) Would like to add/support a broader faculty voice for this process.
   d) Discussion was had, and topics include: announcement or understanding of the broader university community, stay with Angel until 2014 or begin incorporating the new system, subcommittee of Academic Assembly to represent the word of the faculty, how is the decision made, what does the faculty need/want, timeline for process, relationship with contract with SunGuard, opinion of colleagues at other universities and what they are using,

4) New Curriculum Proposal: Career Courses
   a) Daniel Pascoe Aguilar joined Academic Assembly to aide in the discussion of the new career course curriculum proposals.
   b) Continued discussion from previous meeting, including topics of: credit bearing opportunities, the development of these courses (statistics on career searching, student internships), professional development courses that are offered within schools/departments and how this would fit with these courses, importance of connecting career services with professional schools/colleges, amount of credits offered for the courses - could this be changed/compromised, sustainability of this as an academic program, corollary courses listed in the bulletin, would convey a curricular message to the students, challenge with the route this proposal has taken, grading system - letter grades vs. pass/fail, receiving credit and payment from internship company, how flexible and strong is the curriculum in these courses, motivation for students to enroll in these courses - could they be offered as non-credit bearing pro-seminar courses?,

5) Enrollment Updates, Isiaah Crawford
   a) Provided handout with updated YTD Fall Freshman/Transfer Funnel.
   b) Inquiries, applications and admits, are up from previous years. These are early results, but we are hopeful with these numbers. Hope to keep everyone in the loop with these numbers as they are updated.

6) Announcements, Updates, Etc.

Action Item: For the meetings in the future, Academic Assembly will hold a 5-10 minute executive session at the end of the meetings. This will be for non-voting members, the administrative support (currently Kristen Heinemeyer) will not be present for this discussion, and a voting member of the Assembly will be designated to take notes as necessary.

   a) University Assessment Committee request for faculty to join in learning outcomes revision process for Saturday & Sunday, March 13th and 14th. E-mail names to Chuck Lawrence.
   b) Names for members for the Academic Assembly Technology Subcommittee, something to develop/create next meeting.

7) Workplace Violence Policy, Helaina Sorey (for Jerry Huffman)
   a) There is a need for a clear procedure connected to the policy for an imminent danger or potential threat. How do we define violence? How are we instructive as of what might look like a threat? What to pay attention to? What are the avenues to take appropriate action as a member of the SU community?
   b) Discussion of topics included: coordinating with Public Safety and the speed at which they can respond to a threat - response mechanisms and expected response time, concern with individuals who aren't associated with SU on campus, faculty training sessions/workshops apart from the written policy, students of concern committee.

Next meeting: *March 15th, 1:30 - 3:30pm, STCN 210*